



Office of the Principal i/c  
**F.A. AHMED COLLEGE, GAROIMARI**  
P.O.-Tukrapara, Dist- Kamrup, Assam, Pin: 781137  
Website: [www.faacollege.org](http://www.faacollege.org):: E-mail: [faacollege1984@gmail.com](mailto:faacollege1984@gmail.com)

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## First Cycle NAAC Accreditation 2023

### Criteria-6 Governance, Leadership and Management

**Metric 6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes; it reviews teaching learning process structures and methodology of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities.**

**Submitted to**



**THE NATIONAL ASSESSMENT AND ACCREDITATION  
COUNCIL**

## Criteria VI

### Governance, Leadership and Management

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes; it reviews teaching learning process structures and methodology of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities.

1. Activity Report of IQAC/ Organizes Orientation/Training/Workshop Programme for NAAC, Students and Teachers. [\(Link\)](#)
2. Academic Planning Prepared [\(Link\)](#)
3. Academic Calendar Prepared [\(Link\)](#)
4. POs, PSOs & COs Prepared [\(Link\)](#)
5. Alumni Meet Accomplished [\(Link\)](#)
6. Activities of some Cells accomplished under the guidance of IQAC:
  - a) NSS Unit [\(Link\)](#)
  - b) Scout & Guide [\(Link\)](#)
  - c) Women Cell [\(Link\)](#)
  - d) UBA Cell etc. [\(Link\)](#)
7. Institutional Development Plan Prepared (As a part of NEP-2020) [\(Link\)](#)
8. Appraisal done for CAS Promotion



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## First Cycle NAAC Accreditation 2022

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Appraisal done for CAS Promotion\

Some Specimen Copies



Office of the IQAC

# F.A. AHMED COLLEGE, GAROIMARI

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www.faacollege.org

Email-faacollege\_1984@rediffmail.com

Memo No:-----

Date: .....

## To Whom It May Concern

Certified that, **Hazrat Ali**, Assistant Professor, Deptt.of Arabic, F. A. Ahmed College, Garoimari, is eligible for promotion from stage 1 to stage 2 on 01-01-2019. His filled in API proforma has been checked by IQAC of the College and found correct, authentic and hence I recommend that he may be promoted from stage 1 to stage 2 (Assistant Professor to senior Scale) with the benefits as required. His year wise API is as follows:

Category	Assessment period	API Score					
		2013-14	2014-15	2015-16	2016-17	2017-18	2018-19
Category-I:	01-01-2013 to 01-01-2019	96	97	101	102	96	97
Category-II		25	24	24	25	25	25
Category-I&II		121	121	125	127	121	122
Category-III		10.5	08	33	15.5	25.5	08
Total Score obtained		<b>131.5</b>	<b>129</b>	<b>158</b>	<b>142.5</b>	<b>146.5</b>	<b>130</b>
Minimum Score Required/ per year		<b>100+5=105</b>	<b>100+5=105</b>	<b>100+5=105</b>	<b>100+5=105</b>	<b>100+5=105</b>	<b>100+5=105</b>

Coordinator, IQAC

F. A. Ahmed College, Garoimari

Coordinator  
F. A. Ahmed College  
Garoimari



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Memo No: .....

Date: 19/09/2020

**To Whom It May Concern**

Certified that **Ayan Ali Ahmed**, Assistant Professor, Department of Economics, F.A. Ahmed College, Garoimari is eligible for the promotion from stage I to stage II for the assessment period of 01-01-2013 to 01-01-2019. His filled in API proforma has been checked by IQAC of the College and found correct and authentic. Hence, I recommend him to promote from Stage-I to Stage-II with the benefits as required. His year-wise API is as follows;

**API acquired in Different Categories during the Assessment Period of 01-01-2013 to 01-01-2019**

Period of Assessment	Different Categories				Grand Total	Minimum Score Required in Categories I, II & III
	I	II	I+II	III		
01-01-2013 to 01-01-2014	118	25	143	06	149	100+5=105
01-01-2014 to 01-01-2015	115	25	140	26	166	100+5=105
01-01-2015 to 01-01-2016	114	22	136	43.5	179.5	100+5=105
01-01-2016 to 01-01-2017	118	25	143	36	179	100+5=105
01-01-2017 to 01-01-2018	110	25	135	06	141	100+5=105
01-01-2018 to 01-01-2019	115	25	140	06	146	100+5=105

  
Coordinator, IQAC  
F.A. Ahmed College, Garoimari  
Coordinator, IQAC, F.A. Ahmed College,  
Garoimari  
Date.....



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Memo No: .....

Date: 21-03-2022

**To Whom It May Concern**

Certified that, **Md. Asraf Ali**, Assistant Professor, Department of Arabic, F.A. Ahmed College, Garoimari, is eligible for the promotion from stage I to stage II on 01-01-2021. His filled in API proforma has been checked by IQAC of the College and found correct and authentic.

Hence, I recommend that he may be promoted from Stage-I to Stage-II with the benefits as required.

  
**Abdul Awal Sahab**  
Chairmen, IQAC Cum Principal  
F.A. Ahmed College, Garoimari  
Principal i/c  
F.A. Ahmed College, Garoimari  
P.O. Tukrapara, Kamrup, Assam



Office of the Principal cum Chairman, IQAC  
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Memo No: .....

Date: 11-03-2022

**To Whom It May Concern**

Certified that, **Dr. M. Seik Mozibar Rahman**, Assistant professor, Department of Economics, F.A. Ahmed College, Garoimari, is eligible for the promotion from stage II to stage III on 01-01-2022. His filled in API proforma has been checked by IQAC of the College and found correct and authentic.

Hence, I recommend that he may be promoted from stage II to III with the benefits as required.

**Abdul Awal Sahab**  
Principal cum Chairman, IQAC  
F.A. Ahmed College, Garoimari

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F.A. Ahmed College, Garoimari  
P.O. Tukrapara, Kamrup, Assam